

Lansing Public Library Board of Trustees

Agenda for the Regular Board Meeting

March 19, 2026

6:00 pm

- I. Call to Order
- II. Roll Call
- III. Swearing in of the new trustee: Christian Olthoff
- IV. Recognition of Visitors/ Public Comment
- V. Correspondence
- VI. Motion to approve the minutes from the Regular Board Meeting on February 19, 2026
- VII. Motion to approve February 2026 and March 2026 expenditures for payroll, invoices, IMRF, and debit/credit card, and the financial reports
- VIII. Director and Department Head Reports: Andrew Harootunian
- IX. Old Business
- X. New Business
 - a. Motion to dispose of 6 broken purple plastic chairs (\$200.00 each) total of \$1200.00 and 1 Walkie Talkie for \$35.00.
 - b. Motion to approve the Cook & Kocher Insurance quote for \$43,214.00
 - c. Motion to approve the Crew Cut Landscaping quote for \$5,820.00
 - d. Motion to approve the Amber Mechanical HVAC quote for \$9,975.00
 - e. Motion to approve updates to the 2026 Lansing Public Library's Personnel Policy: Continuing Education & Professional Memberships
 - f. Motion to approve the Lansing Public Library's 2026 Personnel Policy: Vacation Policy
 - g. Motion to approve the removal from the Lansing 2026 Public Library's Personnel Policy: Merit Based Pay adjustments
 - h. Motion to approve the updates to Lansing Public Library's 2026 Personnel Policy: Use of Equipment & Keys
 - i. Motion to approve the updates the Lansing Public Library's 2026 Personnel Policy: Personal Appearance
 - j. Motion to approve the updates to the Lansing Public Library's 2026 Personnel Policy: Hiring of Relatives/ Nepotism Policy
 - k. Motion to approve the updates to the Lansing Public Library's 2026 Personnel Policy: Emergency Closings
 - l. Motion to approve the updates to the Lansing Public Library's 2026 Personnel Policy: Business Use of an Automobile
 - m. Motion to approve the updates to the Lansing Public Library's 2026 Personnel Policy: Employment categories
 - n. Motion to approve the updates to the Lansing Public Library's 2026 Personnel Policy: Employee Assistance Program
 - o. Motion to approve the updates to the Lansing Public Library's 2026 Personnel Policy: Hiring Process
 - p. Motion to approve the updates to the Lansing Public Library's 2026 General Policy Manual: Lost and Damaged Materials

- q. Motion to approve the updates to the Lansing Public Library's 2026 General Policy: Parking Lot and After Hours
 - r. Motion to approve the updates to the Lansing Public Library's 2026 General Manual: Idea audio & Video Lab Equipment
 - s. Motion to approve the updates to the Lansing Public Library's 2026 General Policy Manual: Community Room Policy
 - t. Motion to approve the updates to the Lansing Public Library's 2026 General Policy: Study Room
 - u. Strategic Plan Update
 - v. First budget draft for FY 2026-2027
 - w. Atlas Trustee Training Day
 - x. Historical Society MOU Update
 - y. O'Neill & Gaspardo Report
- XI. Trustee Comments
- XII. Motion to Adjourn

The next scheduled meeting of the Board of Trustees April 16, 2026 at 6:00PM

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.