

**Lansing Public Library Board of Trustees Agenda for the Regular Board Meeting
February 15, 2024**

6:30 pm

- I. Call to Order
- II. Roll Call
- III. Recognition of Visitors/ Public Comment
- IV. Correspondence
- V. Motion to approve the minutes from the Regular Board Meeting on January 18, 2024
- VI. Motion to approve January 2024 and February 2024 expenditures for payroll, invoices, debit/credit card, and the Treasurer's report
- VII. Director and Department Head Reports: Information Services Denise Benson
- VIII. Old Business
 - a. Motion to approve option 1 for Studio GC's proposal for the HVAC project (system and VAV boxes)
- IX. New Business
 - a. Motion to fill the vacant Secretary's office.
 - b. Brett Moeller from O'Neill & Gaspardo for the FY 22/23 report
 - c. Select candidates to interview for the open board seat
 - d. Set a date for interviews for the open board seat
 - e. Motion to discard 1 12 yrs. old laptop HP Probook 6560b \$50.00, Youth Services AWE machine and table 10 yrs. old \$200.00
 - f. Motion to accept the update to the Attendance & Punctuality policy in the Lansing Public Library Personnel Policy
 - g. Motion to accept a quote for the new server from either Heritage Technology Solutions for \$9,536.12, or Current Technologies for \$14,740.13 or Secure Compliance Solutions for \$17,592.50
- X. Motion to Adjourn

The next scheduled meeting of the Board of Trustees March 21, 2024 2024 at 6:30 pm.

Any person needing an accommodation for a disability at the meeting should contact Lisa Korajczyk, Director, Lansing Public Library by telephone at (708) 474-2447 or in writing five (5) days prior to the meeting date.