

Lansing Public Library

Board of Trustees

Regular Board Meeting Minutes

April 18, 2024

Call to Order

President Sharon Novak called the Regular Board meeting to order at 6:30 pm.

Present: Trustee Novak, Trustee Carr, Trustee Cuthbert, Trustee Farmer, and Trustee Villa

Absent: Trustee Brown

Also Present: Lisa Korajczyk, Library Director, Andrew Harootunian, Outreach Coordinator
Jason Klausner and Eleanor Borys, Admin. Asst.

Recognition of visitors:

Visitors: None

Swearing in of New Trustee:

President Novak swore in Trustee Jason Klausner as the new trustee.

Correspondence: There were some email Shout Outs among staff members s passed around to the board members, along with several patron applause.

Approval of Minutes: Trustee Cuthbert moved and Trustee Carr seconded the motion to approve the March 21, 2024 minutes of the Regular Board Meeting,
Voice vote. Motion carried.

Approval of Expenditures for payroll, invoices and Treasurer's report:

Trustee Cuthbert moved and Trustee Villa seconded to approve payment of the March/April 2024 General/Prepaid bills in the amount of \$169,464.32 and additional April 2024 bills in the amount of \$21,230.83. Roll call vote. All present voted aye. Motion carried.

Director and Department Heads' Monthly Reports: Reports given to the Board of Trustees.
Andrew Harootunian shared future events and upcoming programs.

OLD BUSINESS: None

NEW BUSINESS:

Motion to approve a 4% raise for the staff for FY 2024-2025 with the exception of the two employees who will receive the 4% as a bonus, the library director, and the three employees with salary adjustments the approved benchmarking survey, and the three recent hires:

Trustee Cuthbert moved and Trustee Carr second motion to accept the FY 2024/2025 4% raise for the staff for FY 2024-2025 with the exception of the two employees who will receive the 4% as a bonus, the library director, and the three employees with salary adjustments from the approved benchmarking survey, and the three recent hires:

Roll call vote. All present voted aye. Motion carried.

Motion to approve the FY 2024-2025 budget for \$6,481,675.00:

Trustee Carr moved and Trustee Cuthbert second the motion to approve the FY 2024-2025 budget in the amount of \$6,481,675.00.

Roll call vote. All present voted aye. Motion carried.

Motion to approve Resolution 04182024A for FY 2024/2025 Non-Resident Card fee of \$317.00:

Trustee Cuthbert moved and Trustee Villa second motion to approve Resolution 04182024A for FY 2024/2025 Non-Resident Card fee of \$317.00.

Roll call vote. All present voted aye. Motion carried.

Motion to approve the updates to the Distribution of Free Materials Policy:

Trustee Carr moved and Trustee Farmer second motion to approve the updates to the Distribution of Free Materials Policy Voice vote. All present voted aye. Motion carried.

Motion to approve the disposal of the Sonicwall NSA2600 for \$1200.00:

Trustee Novak moved and Trustee Cuthbert second motion to approve the disposal of the Sonicwall NSA2600 with a value of \$1,200.00:

Roll call vote. All present voted aye. Motion carried

Reminder: New officers are voted at the May meeting: The Director reminded that new officer's election at May 16, 2024 board meeting.

Reminder: Trustee Day is Saturday, May 18, 2024 at Orland Park: Director/Trustee relations

10:00am-12:00 \$15.00 ticket The Director reminded trustees if anyone interested in attending Trustee Day workshop on May 18, 2024 and to please notify her so that she can purchase the tickets.

Motion to Adjourn:

Trustee Cuthbert moved and Trustee Farmer seconded the motion to adjourn. President Sharon Novak declared the April 18, 2024 Board Meeting adjourned at 7:02 p.m.

Voice vote. The motion carried.

The next regular board meeting will be on May 16, 2024.

Submitted by,

Eleanor Borys, Administrative Asst.

Trustee Steven Carr, Board Secretary

Board President Sharon Novak